



CoE 2024-25/299

Date: 19/03/2025

NOTICE

All the students who appeared for the **Winter-24 (BACKLOG) exam** for the **1st/2nd/3rd/4th/5th/6th semesters (B.Tech/BVoc)** are informed that the results for the **Winter-24 (BACKLOG) exam** are declared (contact your department for further details). Those who are interested in applying for the revaluation of any courses against the declared results are informed to **apply online (Using Laptop/Desktop only)**. The important dates for the same are:

Form Submission starts on: 19/03/2025

Form Submission ends on: 21/03/2025 (23:59 Hrs)

The revaluation fees per course: Rs. 500/-

Note:


1. Students must pay the relevant fees for a submitted revaluation form **OR cancel the application** using "Cancel" button on the "Revaluation Application Details" tab.
2. If the student fails to pay fees for a submitted (non-cancelled) revaluation form, the same amount will be recovered in the next exam fees payment.
3. A revaluation application can't be cancelled once the fees are paid online.

ONLINE APPLICATION PROCESS:

1. Use URL: <https://erp.stvincentngp.edu.in/>
2. Login with your 'student login credentials'
3. Click on the tab 'Examination' (Under the menu provided on the LHS "≡").
4. Click on the link 'Revaluation'.
5. Choose Exam Type as "Backlog" and Exam as "Winter 2024"
6. Click on the 'Show' button.
7. Select the course you want to apply for the revaluation exam by **ticking the checkbox**
8. Also, select "Revaluation" from the drop-down under "Revaluation" column.
9. Verify the details and Click 'Submit'.
10. Pay the exam fees using the provided Payment Gateway.

Alternately, you can also make the fees payment later, following these steps:

- 1) Click on the left hand side menu (≡)
- 2) Click on 'Fees' and further on the 'Fees online payment'
- 3) Click on 'Exam Fees' and Click on 'Proceed for payment'
- 4) Pay the exam fees using the provided Payment Gateway.


19/3/25
Controller of Examination


Principal